

Al-Khair Prep School

Addendum to Child Protection and Safeguarding Policy and Procedures



Approved by: GB Usman
Ahmed

Date: 31/08/20

Last reviewed on:

July 2020

Almas Iqbal

Next review due by:

August 2021

GB

CORONAVIRUS (COVID-19) ADDENDUM TO THE CHILD PROTECTION AND SAFEGUARDING POLICY

Important update about Child Protection and Safeguarding during COVID-19 school closure.

This addendum is in place to ensure awareness of ongoing arrangements in response to Covid-19. Safeguarding remains 'Everybody's responsibility'

Alongside our Child Protection and Safeguarding Policy, the following definitions and arrangements apply until further notice:

Vulnerable children include children who have a social worker with education, health and care (EHC) plans.

We will liaise with the Local Authority and with parents to decide whether a child with an EHCP needs to continue to be offered a place at school to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, carers, therapists or clinicians visiting the home to provide any essential services. We understand that many children and young people with EHC plans can safely remain at home.

There is an expectation that vulnerable children who have a social worker will attend an education setting, so long as they do not have underlying health conditions that put them at risk. Local authorities and education settings do not need to complete their usual day-to-day attendance processes to follow up on non-attendance.

To support the above, we will, when communicating with parents/carers of vulnerable children, confirm that emergency contact numbers kept on the children's files are correct and ask for any additional emergency contact numbers where they are available.

Designated Safeguarding Leads

To ensure school staff have access to specialist advice and support about safeguarding, the following details apply.

Head Teacher Designated safeguarding lead (DSL)	Almas Iqbal	Almas.iqbal@alkhairshool.org.uk
Deputy DSL	Saher Iqbal Naveed Ahmed Afra Asim	Saher.iqbal@alkhairschool.org.uk Naveed.ahmed@alkhairschool.org.uk Afra.asim@alkhairschool.org.uk

The DSL can be contacted out of school hours if necessary via email – safe.prep@alkhairschool.org.uk

Reporting a concern

Where staff have a concern about a child, they will continue to follow the process outlined in the school's Child Protection and Safeguarding Policy.

If a staff member cannot access our established reporting system for safeguarding from home, they will contact the Designated Safeguarding Lead who is available from the list shown above

Any email containing confidential information will be sent using official school email addresses.

Where staff are concerned about an adult working with children in the school, they will continue to follow the **Allegations Against Staff Policy**

As DSL training is unlikely to be available during the current outbreak of Covid-19, D/DSL training will continue to meet statutory requirements, even if the refresher training and annual updates are not available within the required timescales. Our D/DSLs will keep up to date by reading government guidance and other relevant newsletters eg NSPCC as they are published.

All existing school staff have had safeguarding training and have read part 1 of Keeping Children Safe in Education (2019). The DSL will communicate with staff any new local arrangements, as appropriate.

Where new staff are recruited, or new volunteers enter our school, they will continue to be provided with a safeguarding induction. If staff are deployed from another education or children's workforce setting to our school, we will take into account the DfE supplementary guidance on safeguarding children during the COVID-19 pandemic. We will follow Croydon Council advice about safeguarding in relation to visiting staff/volunteers as it is published and updated.

Upon arrival, at the school, visiting staff/volunteers working here on a temporary basis, are given a copy of our safeguarding/child protection policy, including confirmation of D/DSL arrangements.

Safer recruitment/volunteers and movement of staff

When recruiting new staff, we will continue to follow the relevant safer recruitment processes for our school, including relevant sections in part 3 of Keeping Children Safe in Education (2019).

In response to Covid-19, the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact. We will follow this guidance

[DBS checks during Covid-19 outbreak](#)

We will continue to keep the single central record (SCR) up to date as outlined in in KCSIE and will follow Croydon Council advice about safeguarding in relation to the SCR and visiting staff/volunteers as it is published.

Online safety in schools

We will continue to provide a safe online environment for staff and children. This includes the use of an online filtering system. Where children are using computers in school, appropriate supervision will continue to be in place.

All staff who interact with children, including online, will continue to look out for signs a child may be at risk. Any such concerns will be dealt with as per our Child Protection and Safeguarding Policy and where appropriate referrals will still be made to children's social care and as required, the police. Online teaching will follow the same principles as set out in our Staff Code of Conduct. We will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Safeguarding and Child Protection Policy and where appropriate referrals should still be made to children's social care and as required, the police.

Support for home learning should follow the same principles as set out in Al Khair Prep School code of conduct.

Al Khair Prep School will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

Below are some things to consider when delivering live online lessons, especially where webcams are involved:

- Permission must be sought from the school SLT before scheduling or delivering any online lessons with students.
- Permission must be sought from parents/carers before any live lessons can take place with their child.
- All live lessons/meetings/calls must use MS Teams or Zoom
- Video calls/meetings/lessons must be recorded, and never be 1:1 between a teacher and pupil.
- Staff and children must wear suitable clothing, as should anyone else in the household.
- Any computers used should be in appropriate areas, for example, not in bedrooms; with the background blurred if the room contains any materials that are identifiable to others (e.g. photos of family members, inappropriate posters, etc).
- The live class should be recorded so that if any issues were to arise, the video can be reviewed. Everyone on the video must be made aware that it is being recorded, and the option given for students to switch off their cameras.
- Language must be professional and appropriate, including any family members in the background

Supporting children not in school

We recognise that school is a protective factor for children and young people and the current circumstances can affect the mental health of pupils and their parents/carers.

We will devise plans to support any child who is vulnerable and not able to attend school for any reason. Plans will be shared with parents and (social workers where involved) and will be reviewed fortnightly.

Supporting children in school

The Headteacher will ensure that appropriate staff are on site and staff to pupil ratio numbers are appropriate. We will refer to the Government guidance for education and childcare settings on how to implement social distancing and continue to follow the advice from Public Health England to limit the risk of spread of Covid -19.

Additional support available outside School

: Please see the website:

<file:///C:/Users/AKSS-ST-HP23/Downloads/30-CSCP-Safeguarding-Infomration-COVID-19-response-30-Mer-update.pdf>